

FLORIDA HOME PARTNERSHIP

Homeowner's Sweat Equity Task List



The following list is an illustrative example of the tasks a homeowner may be expected to perform in the Mutual Self-Help Program. **This list is not all-inclusive!** You will likely be instructed to perform additional labor activities beyond what is listed below. **Remember, you are required to work a minimum of 600 hours but there is no maximum limit of hours.** All homes in your group must be complete and pass inspection prior to moving in.

1. Homeowners install and maintain their permit board on their lot.
2. Homeowners will attend at least three **mandatory** homeowner education classes.
3. Rake and remove all weeds from the foundation area after weed killer has done its job.
4. After home site is pinned (staked), spray weed killer on the foundation area.
5. After foundation is formed, homeowners will backfill forms. Place dirt on the outside of forms.
6. After underground plumbing inspection, homeowners must backfill plumbing trenches, rake and level imported fill, and remove organic debris.
7. After the slab pour, homeowners will level the dirt around the perimeter of the slab with a rake and shovel.
8. Remove excess concrete debris and stockpile for removal. Any other construction trash is to be taken to the dumpsters.
9. After lintel pour is finished, rake the lot and pile all debris at the front of your lot. Any construction trash is to be taken to the dumpsters.
10. Remove lintel inspection plates and nails. Take plates and trash to the dumpsters.
11. Homeowners will stack all lumber in their garages, once bands around packs are cut.
12. Homeowners will assist carpenters in framing interior walls.
13. Caulk around all PVC supply and drain lines protruding through floor, this prevents any VOC's from leaking into the home.
14. Caulk along 2x4 base plate in the garage to prevent any VOC's leaking into the home.
15. After windows and exterior doors are installed add specialty caulking & paint to waterproof & fill in gaps between window and exterior wall opening.
16. Clean up and sweep home after framer. Take all trash to the dumpster.
17. Nail off or install dry in material.
18. Install construction locks on exterior doors.
19. Haul all lumber and roof shingle debris to dumpsters.
20. Sweep up and clean after electrical rough in. Take trash to dumpsters.
21. Sweep up and clean after plumbing tub set. Take trash to dumpsters.
22. Sweep up and clean after HVAC rough in. Take trash to dumpsters.
23. Cut and place covers over AC duct boxes to keep lines free from dust and debris.
24. Back fill the sewer trench after the County sewer inspection. Compact as best as possible.
25. Dig soil away from the perimeter of the home 4 inches below the finish floor grade to prepare for Decorative Cementous Finish (DCF).
26. Seven days after the DCF is completed, clean DCF from window frames.
27. Attend mandatory paint class provided by FHP Construction Staff.
28. Caulk around all exterior windows, doors and all other necessary exterior areas as directed by FHP Construction Staff.
29. Clean up drywall debris and haul to dumpster.
30. Scrape and mop drywall mud off entire floor.
31. Apply all exterior primer supplied to the home.
32. Call your construction coordinator for primer inspection.
33. Apply exterior paint to your home.
34. Call your construction coordinator for final exterior paint inspection.
35. After drywall is textured and trim is installed, clean drywall overspray from interior window frames, doors and floors.
36. Clean tubs, sinks and windows. Cover tubs.
37. **Rough cleaning will be ongoing.**
38. Caulk all interior window frames.
39. Caulk and putty all baseboards and door frames and have home inspected by FHP staff.
40. Paint ceilings, walls, doors & baseboards with interior flat paint.

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41. Paint interior trim with semi gloss paint.
42. Homeowners will attend a mandatory floor covering class.
43. Scrape, sweep and mop floors in preparation for floor covering installation.
44. Protect new flooring.
45. Putty and caulk any new baseboards & shoe molding.
46. Paint baseboards & shoe molding.
47. Backfill driveway and sidewalk form boards.
48. Cut or fill inside of form boards to assure proper depth of either 4 or 6 inches.
49. After sidewalk and driveway pours, remove form boards & fill all voids around edges of concrete flatwork.
50. Finish final grading of lot. (Hand rake)
51. Install lot tree after final grade is completed.
52. Irrigate sod and trees for 30 days.
53. Prepare for County land alteration and landscape (LAL) inspection. FHP construction staff will provide details.
54. Install shower heads.
55. Install interior doors locks and stops.
56. Install pass through grills.
57. Install electrical cover plates.
58. After final drywall punch, paint all drywall repairs and detail paint.
59. Perform detailed cleaning of interior.
60. Install blinds.
61. Scrape and wash garage floor.
62. Sweep and clean sidewalks.
63. Sweep and clean driveway, common sidewalks, and curbs.

Common Area Tasks

1. Remove dirt and debris from roadways & curbs. **(Every Week)**
2. Each week pick up trash around perimeter of community, ponds and other common areas.
3. Remove silt buildup at storm drains.
4. Remove silt buildup inside storm basins.



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I/We have reviewed and agree to comply with the Homeowner's Sweat Equity Task List.

Applicant: _____
Print
Signature
Date

Co-Applicant: _____
Print
Signature
Date

